



Republic of Croatia



Ministry of Economy, Labour and Entrepreneurship

***Practice and experience on  
training in public procurement  
in the Republic of Croatia***

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State Secretary**

**Zagreb, 2 October 2009**

## Importance of training in public procurement system

Efficient and transparent public procurement procedures

Professionalization of public procurement

Prevention of irregularities, including fraud and corruption



# Development of training system in Croatia – EU technical assistance

- **CARDS 2002 twinning project *Strengthening the Croatian Public Procurement System***
  - twinning partners from Germany and Slovenia
  - delivered a specialised training programme for PPO staff as well as designed a national training programme for procuring entities
  
- **PHARE 2005 PPF – Strengthening the Administrative Capacity to Implement the New Public Procurement Legal Framework**
  - twinning partner from Hungary
  - comprehensive training programme for MELE staff and updating of manuals for procuring entities and bidders



# Cooperation with business associations

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**March 2008 – MELE signed agreements on business co-operation on the implementation of training concerning the system of public procurement with:**

- **Croatian Chamber of Economy (CCE)** - 3-day tailor-made workshops for contracting authorities and entities
- **Croatian Employers' Association (CEA)** - 1-day tailor-made workshops for tenderers



# Where have we been in 2008?



**With CCE - in 11 cities on 14 workshops,**  
(Rijeka, Zagreb, Varaždin, Osijek, Zadar, Split, Dubrovnik, Pula, Šibenik, Sisak, Požega)



**With CEA in 3 cities on 3 workshops**  
(Osijek, Zagreb, Rijeka)



# Continuation of cooperation with business associations in 2009


## March 2009 – signed new agreements on business co-operation in 2009

- **Croatian Chamber of Economy (CCE)**
  - 3-day workshops
  - train the trainers programme
  
- **Croatian Employers' Association (CEA)**
  - 1-day workshops



# In 2009 we have been....

✓ **With CCE – in 7 cities on 8 workshops,**  
(Čakovec, Rijeka, Osijek, Bjelovar, Karlovac - 2, Varaždin, Pula)

 **With CEA – in 5 cities on 6 workshops**  
(Slavonski Brod, Zagreb, Opatija, Split - 2, Osijek)



# ... and till the end of the year we will be...

✓ **With CCE – in 4 cities on 4 workshops,** (Zadar, Zagreb, Krapina, Vukovar)



**With CEA – in 1 city** (Vinkovci)



# Train the trainers programme

- 7 programmes were held in 2009 with 66 participants
- 33 additional trainers as a result of other programmes – e.g. CARDS 2002
- **Currently, there are 89 trainers in total**
  - ▣ from cities across Croatia
  - ▣ employees of various contracting authorities and entities (local and regional government, utilities, health institutions, ministries,..) and tenderers



# List of trainers is publicly available at the Public Procurement Portal

**Portal javne nabave**

sustav javne nabave

Pravni okvir

Strateški dokumenti

**Izobrazba**

- Specijalistički program izobrazbe u području javne nabave
- Treneri u sustavu javne nabave**
- Radionice HGK-a i HUP-a
- Seminari, konferencije

Uprava za sustav javne nabave

Publikacije

Aktivnosti

## Treneri u sustavu javne nabave

Ministarstvo gospodarstva, rada i poduzetništva u svrhu osposobljavanja polaznika za uspješnu, profesionalnu i kvalitetnu provedbu programa izobrazbe u sustavu javne nabave provodi i **specijalizirani program za trenere u sustavu javne nabave**. Program se provodi sukladno Uredbi o oblicima, načinima i uvjetima izobrazbe u sustavu javne nabave (NN 43/09).

Treneri u sustavu javne nabave smatraju se stručnim osobama iz članka 6. Uredbe koje mogu izvoditi nastavni program "Programa izobrazbe u području javne nabave", kao dijela specijalističkog programa izobrazbe u području javne nabave.

Ministarstvo gospodarstva, rada i poduzetništva će popis trenera objavljivati stalno dopunjavati na ovom Portalu.

> Popis osoba sa završenim specijaliziranim programom za trenere u sustavu javne nabave - status 15. rujna 2009. godine

Dežurni savjetnik

Informacije i savjeti iz područja javne nabave  
utorkom i četvrtkom 9-12h  
tel: 01 4677 178

Često postavljana pitanja

## POPIS OSOBA SA ZAVRŠENIM SPECIJALIZIRANIM PROGRAMOM ZA TRENERE U SUSTAVU JAVNE NABAVE

- STATUS 15. rujna 2009. -

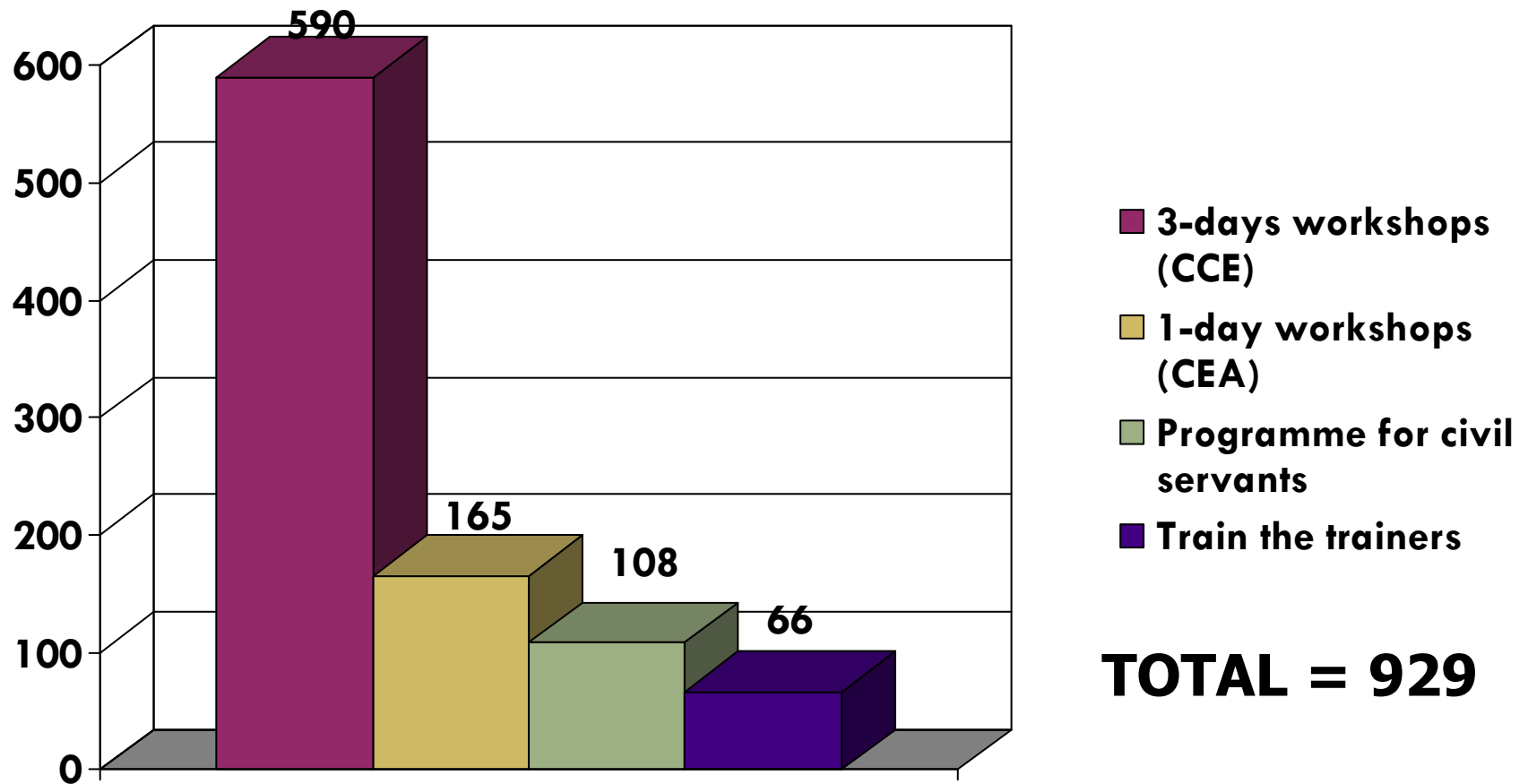
| R.b. | Ime i prezime       | Temelj iz Uredbe <sup>1</sup> | Institucija, poduzeće <sup>2</sup>                      |
|------|---------------------|-------------------------------|---|
| 1.   | Tatjana Kreč        | Članak 17. stavak 3.          | Slobodna zona Varaždin                                  |
| 2.   | Ksenija Matan Jelić | Članak 17. stavak 3.          | HEP-Operator distribucijskog sustava, Zagreb            |
| 3.   | Jasnica Lozo        | Članak 17. stavak 3.          | HP-Hrvatska pošta d.d., Zagreb                          |
| 4.   | Ivica Pranjić       | Članak 17. stavak 3.          | Dom zdravlja Centar Zagreb                              |
| 5.   | Danijela Banković   | Članak 17. stavak 3.          | Zračna luka Pula d.o.o.                                 |
| 6.   | Štefica Gašparović  | Članak 17. stavak 3.          | KBC Zagreb  |
| 7.   | Davor Mikac         | Članak 17. stavak 3.          | Ministarstvo gospodarstva, rada i poduzetništva, Zagreb |

# Training of civil servants

- Modules for civil servants - carried out in co-operation with the Centre for Vocational Training and Professional Improvement of Civil Servants
- In 2007 and 2008 – **5 modules** were held with **81 participants** in total
- 2009 – modification of modul in line with introduction of new specialist training programme
  - **Two modules** were carried out in May and September (**27 participants**)
  - Two will be held in November



# Total number of participants in training programmes implemented by the Directorate in the period 2007 – October 2009



\*in coordination with other institutions

# Important step forward in 2009

Introduction of the

***Specialist training programme in the field  
of public procurement***



# Specialist training programme



- Regulated by the Art 12a of the PP Act and the new Regulation adopted in April
- Art 12a - At least one person who completed a specialised training programme must be involved in the preparation and implementation of the PP procedure with estimated values above national thresholds\*

\* ~ 40,000€ for goods and services; ~ 70,000€ for works.

# Implementation of the specialist training programme

Consists of **two parts**:

1. **“Training Programme”** in the duration of 50 lessons (classes)
  - ▣ implemented by **approved authorities** according to the laid down curriculum and
2. **Knowledge examination** carried out by the Directorate

## Implementation of the specialist training programme *(cont.)*

To day:

- ✓ MELE approved **10 authorities**
  - ▣ Register is publicly available at the Public Procurement Portal
  
- ✓ **More than 400 persons** participated on the Training programmes conducted by the approved authorities in number of cities across Croatia

## Implementation of the specialist training programme (*cont.*)

- ✓ MELE carried out the first knowledge examination on 29 June 2009
- ✓ To date it was carried out **12 times** and in total **152 persons** took it

## Future activities on training

- Continuation of cooperation with business associations
- Intensive implementation of specialist training programme
- Development of new tailor-made programmes
  - e.g. workshops on economically advantageous tender



**Thank you for your attention!**

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**[www.javnanabava.hr](http://www.javnanabava.hr)**