

Annex II) Action Plan for the implementation of the Strategy for the Development of the Public Procurement System

1. DEVELOPMENT OF LEGISLATIVE FRAMEWORK AND OPERATIONAL IMPLEMENTATION MEASURES					
Aim	No.	Measure	Competent authority	Deadline	Technical assistance
Further alignment of the legislation of the Republic of Croatia in the field of public procurement, concessions and public – private partnership with the <i>acquis communautaire</i> .	1.	Establishment of the Implementation Monitoring Committee - consisting of primarily the MELE, MF, DKOM, TIPA and other relevant public administration bodies engaged in the implementation of Strategy and Action Plan	GRC - adoption	June 2008	
	2.	Amendments to the Public Procurement Act	MELE, MF, TIPA, DKOM - drafting, GRC, CP- adoption	end of September 2008	SIGMA
		Drafting and adoption of regulation pursuant to the Amendments to the Public Procurement Act : 1. Regulation on the public procurement in the field of defense and security	MELE, responsible ministries- drafting, GRC-adoption	within 12 months of the date of entry into force of Amendments to the PPA	
	3.	Amendments to the Act on the State Commission for the Supervision of Public Procurement Procedures (with the Directive 2007/66/EC)	DKOM, MELE, MF, TIPA, - drafting, GRC, CP- adoption	end of September 2008	SIGMA
	4.	Adoption of the Concessions Act:	MF, MELE, TIPA, DKOM – drafting GRC, CP – adoption		SIGMA
a) Drafting and adoption of the new Concessions Act		end of September 2008			
	b) Start of implementation of the new Concessions Act		from 1 January 2009		

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		c) Amendments to the Regulation on the establishment and management of the Concession Register	MF, MELE, TIPA, DKOM, – drafting GRC – adoption	end of 2008	SIGMA
	5.	Adoption of the Public-private partnership Act:			
		a) Adoption of the Policy Framework for Public Private Partnership	MELE– drafting GRC-adoption	end of July 2008	SIGMA
		b) Adoption and start of implementation of the Act on Public Private Partnerships:	MELE, TIPA, MF, DKOM - drafting GRC, CP – adoption	end of September 2008	SIGMA
		– Adoption of the Act on Public Private Partnerships		January 1, 2009	
		– Start of the implementation of the Act on Public Private Partnerships			
		c) Drafting and adoption of implementing regulation pursuant to the Act on Public Private Partnerships which includes:	MELE PPP Agency GRC – adoption	end of 2008	SIGMA
	1. Setting-up the PPP Agency				
		2. Contents of the PPP contracts, 3. Setting up and maintaining of the Register of PPP contracts, 4. Monitoring of the implementation of PPP projects, 5. The design of programmes and criteria for conducting training on PPP	April 1, 2009		
6.	Road map for harmonisation of the sector-regulating legislation with the umbrella Concessions Act and PPP Act	Implementation Monitoring Committee - adoption	end of July 2008		

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		Harmonisation of the sector-regulating legislation with the umbrella Concessions Act and PPP Act:	MELE, MF,TIPA, DKOM, competent ministries – screening and alignment	October – December 2008	SIGMA
	a) Screening and alignment of sectoral concessions legislation regarding the Concessions Act (approx. 30 primary and secondary legislation)				
	b) Screening national legislation regarding the Act on Public Private Partnerships				
	c) Amendments to and harmonisation of the sector acts regulating individual types of concessions with the umbrella Concessions Act	Competent ministries – drafting GRC, CP – adoption	April 1, 2009	SIGMA	
<b>2. DEVELOPMENT OF INSTITUTIONAL FRAMEWORK AND STRENGTHENING ADMINISTRATIVE CAPACITY</b>					
Further strengthening of the existing institutions competent for the development and control of the public procurement system and establishment of new institutions	7.	Recruitment of up to 11 new employees at the Directorate for the Public Procurement System	MELE	During 2008	
	8.	Conducting a call for applications for the civil service aimed at strengthening administrative capacity of the Concessions Department - recruitment of 4 employees	MF	from May to September 2008	
	9.	Establishment of the PPP Agency (from the existing PPP Sector of the TIPA) pursuant to the Act on Public Private Partnerships	GRC – adoption	end of 2008	
	10.	Recruitment of additional employees at the DKOM:	DKOM		
		a) First phase – recruitment of 3 advisors		December 2008	
		b) Second phase – recruitment of another 3 advisors		March 2009	
	c) Third phase – recruitment of another 3 advisors (concessions)	June 2009			
	11.	Recruitment of additional employees at the PPP Agency:	PPP Agency		
		a) First phase – recruitment of 10 employees		end of March 2009	
	b) Second phase – recruitment of another 10 employees	end of December 2009			
	12.	Preparation and implementation of education and training programmes in	MF	Continuous	IPA 2007 – technical

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DKOM – State Commission for the Supervision of Public Procurement Procedures

USKOK – Office for Suppression of Corruption and Organized Crime

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TIPA – Trade and Investment Promotion Agency

		the field of concessions and fiscal aspects of PPPs - preparation the application	(in cooperation with MELE)		assistance facility Bilateral assistance programmes
	13.	Preparation and implementation of education and training programmes for the Agency's staff and other participants in public-private partnerships	PPP Agency (in cooperation with MELE)	Continuous	IPA 2007 – technical assistance facility Bilateral assistance programmes
	14.	Evaluation of operation of the system with a view of further improvement of the institutional framework and activities	MELE	end of 2008	SIGMA
	15.	Establishment of the Central Purchasing Body:	GRC (MELE)		
		a) Preparing a needs analysis and implementation of the central procurement pilot projects in several categories		September 2008	
		b) Tender for establishment and implementation of the Central Procurement Body		January 2009	
		c) Establishment of the of the Central Procurement Body and achieving its complete functioning		beginning of 2011	
Electronic support to the public procurement system	16.	Administering of the public procurement website (Public Procurement Portal)	MELE	Continuous	
	17.	Upgrade of the Electronic Public Procurement Classifieds for generation of statistical reports	MELE, Official Gazette (Narodne novine)	September 2008	
	18.	Draft proposal of the project for introducing an IT system as support to the system of electronic procurement – drawing up	MELE	Continuous	
	19.	Public Procurement System Forum	MELE- to establish	end of 2008	

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Training and the measures of strengthening the public procurement system	20.	Implementation of the Programme for the Training of Persons Participating in the Public Procurement System	MELE	Continuous	
	21.	Training programme based on the new Public Procurement Legal Framework for the Public Procurement Office staff and other involved stakeholders	MELE	Continuous	Component 1 - Twinning Light Project Phare 2005: "Strengthening administrative capacity for the implementation of the legislative framework of the public procurement system"
	22.	Training for civil servants through modules:	MELE (in cooperation with CSOA)		
		a) holding 2 modules in 2008		September and November 2008	
		b) continuation of modules (4)		once a quarter 2009	
	23.	Implementation of the workshop programmes (16) for contracting authorities under the Agreement on cooperation with the Croatian Chamber of Economy	MELE (in cooperation with CCE)	end 2008	
		Implementation of the workshop programmes for contracting authorities under the Agreement on cooperation with the Croatian Chamber of Economy		Continuous 2009	
	24.	Implementation of the workshops programme (3) for entrepreneurs (tenderers) based on the Agreement on cooperation with the Croatian Employers' Association	MELE (in cooperation with CEA)	end 2008	
		Implementation of the workshops programme for entrepreneurs (tenderers) based on the Agreement on cooperation with the Croatian		Continuous 2009	

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	Employers' Association			
25.	Conducting of workshops (3) aimed at training the participants in the public procurement system in the field of professionalisation of the public procurement function	MELE	From May to September 2008	Programme G2G NL Project "Further strengthening of the public procurement system in the Republic of Croatia"
26.	Implementation of a pilot project related to common procurement within the framework of the project "Further strengthening of the public procurement system in the Republic of Croatia"	MELE	From May to December 2008	Programme G2G NL Project "Further strengthening of the public procurement system in the Republic of Croatia"
27.	Completion of the Manual for Contracting Authorities	MELE	October 2008	Component 2 - Twinning Light Phare 2005 "Strengthening administrative capacity for the implementation of the new legislative framework on public procurement"
28.	Completion of the Manual for Tenderers	MELE	October 2008	Component 2 - Twinning Light Phare 2005 "Strengthening administrative capacity for the implementation of the new legislative framework on public procurement"
29.	Train the trainer and train the trainer in public procurement system for 12 participants	MELE	October 2008	
30.	Drafting of the Manual on professionalisation of the public procurement/procurement function	MELE	December 2008	Programme G2G NL Project "Further strengthening of the public procurement system in the Republic of Croatia"

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					of Croatia”
	31.	Compiling of the Public Procurement Glossary	MELE	December 2008	Programme G2G NL Project “Further strengthening of the public procurement system in the Republic of Croatia”
	32.	Guide for Concessions	MF, MELE/ PPP Agency)	end of 2008	SIGMA
	33.	Guide for Public-Private Partnership	MELE/PPP Agency, MF	I quarter 2009	SIGMA
	34.	Association of MF and the PPP Agency through business cooperation agreements between MELE and CCE, and MELE and CEA	MF PPP Agency (in cooperation with MELE)	IV quarter 2009	
	35.	Development of system of continuous education and training for PPP Agency employees and representatives of public bodies involved in PPP	PPP Agency (in cooperation with MELE and CSOA)	IV quarter 2009	
	36.	Specialised trainings workshops for the State Commission’s staff	DKOM	Depend of start of implementation of the Project	Twinning Light Project Phare 2006: “Further Development of State Commission for Supervision of Public Procurement Procedures and Review System in the Republic of Croatia”
<b>3. PREVENTION OF CORRUPTION IN THE PUBLIC PROCUREMENT SYSTEM</b>					

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Prevention of corruption	37.	Signing of the Agreement on cooperation with other state institutions (State Attorney's Office, Office for the Suppression of Corruption and Organised Crime, Ministry of the Interior, State Audit Office, MF)	MELE	end 2008	
	38.	Preparation and implementation of the Project : Fight Against Corruption in the Public Procurement System - preparation the application	MELE	drafting the application	IPA 2007/IPA 2008 – technical assistance facility
	39.	Manual(s) on review procedures: one for Tenderers and one for Contacting Authorities	DKOM	Depend of start of implementation of the Project	Twinning Light Project Phare 2006: <i>" Further Development of State Commission for Supervision of Public Procurement Procedures and Review System in the Republic of Croatia"</i>
	40.	Awareness raising campaign – transparency in public procurement	MELE		
	a)	tendering PR Agency		January – February 2009	
	b)	Design and definition of the campaign		March - May 2009	
	c)	Execution of the campaign		June – December 2009	

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